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CONFIDENTIAL

APR 8 1955

MEMORANDUM FOR: Director of Personnel

SUBJECT : Transfer of Position from Director's T/O to General Counsel's T/O

REFERENCE : Memorandum for Executive Assistant to the Director from General Counsel, dated 28 March 1955, subject: "Agency Recorder for Boards and Hearings"

1. The Director has approved the transfer of the position presently encumbered by [redacted] on the Director's T/O, and [redacted] to the Office of the General Counsel. 25X1A 25X1A

2. Please adjust your records to reflect the transfer of one T/O position and one ceiling position from the Office of the Director to the Office of the General Counsel.

3. I am asking the Comptroller to arrange for the necessary transfer of funds, and the General Counsel to initiate a Form 52 transferring [redacted] in grade to the new position. 25X1A

4. As outlined in the reference, the new position title should be Agency Recorder for Boards and Hearings.

SIGNED
L. K. WHITE
Deputy Director
(Support)

Attachment:
Copy of reference memo

SA-DD/S:RBS:mrp (8 April 1955)
Distribution:
Orig & 1cc to addressee
1 - DCI
2 - GC
1 - Comptroller
1 - Mgmt Staff
1 - DD/S Chrono
1 - DD/S Subject

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